



Royal Queensland Yacht Squadron

SAIL OUR BOATS POLICY

Updated

17 May

2024

Sail Our Boats Policy

Revision History

Version	Date	Author	Changes
1.7	22/01/2021	James Tapp	Minor changes, correction to Membership categories, removal of quoted fees
2.0	17/05/2024	Mark Dingley	Re-written to suit revised academy Learn to Sail Program

Where significant changes are made to this document, the version number will be incremented by 1.0. Where changes are made for clarity and reading ease only and no change is made to the meaning or intention of this document, the version number will be increased by 0.1.

Approvals

Name	Role	Signature	Date	Version

Distribution

Name	Role	Date	Version

1. Introduction

The Royal Queensland Yacht Squadron (RQYS) provides non-boat owners and/or people new to the sport of sailing the opportunity, once competent, to use the Squadron's Elliott 6 keel boats and enjoy the experience of sailing without the need to own their own boat.

2. Purpose

This Policy provides guidelines and requirements for people wishing to join the Sail Our Boats program in relation to their membership and competency.

3. Requirements

Any person choosing to utilise the RQYS Sail Our Boats packages must be a member equivalent to Crew Membership or above. This excludes Social, Associate and Absentee Members.

Life, 50 Year, Fully Paid, Full, Full-SP, Senior, Senior Long-Term, Country, Young Adult, Crew and Junior Members of the Squadron are eligible.

4. Competency

All Sailors wishing use an Elliott must meet certain competency requirements to be eligible for private use. These are the following:

- 4.1. Must have completed and successfully passed Start Crewing and Helming;
- 4.2. Must have completed and successfully passed Start Skippering
- 4.3. AND/OR be deemed competent by a fully qualified RQ Instructor, where you have demonstrated these competencies.

5. Programme

5.1. Current Members – Sail Our Boats (Elliott 6's)

Members with past sailing knowledge and skills are able to utilise the Squadrons fleet of Elliott 6 keelboats within the protected waters of Waterloo Bay. Prior to signing up to the Sail Our Boats programme, applicants must first undertake a half day competency test (on-shore and on-water with a qualified instructor) or have recently completed the Australian Sailing Start Skippering Course at RQYS, to ensure they meet the standards required to participate. Once signed off, the member can purchase one of our multi-sail packages as outlined in Table 1 below. A minimum of the Skipper and two crew are required at all times.

Table 1
Sail Our Boats Package

Package	Cost (\$) *
Initial competency check (half day including instructor)	160
Sail our Boats – 10 sail pack (half day each)	700
Sail our Boats – 20 sail pack (half day each)	1200

* Note: These costs are subject to periodic review.

Note:

- That these packages must be used within 12 months from date of purchase.
- The member must be a current financial member of the Squadron. If a member ceases to be a member and has not completed utilising their full allotted sails then they forfeit any remaining balance of funds.
- Members can book one of these Sail Our Boats sessions at any time subject to availability.
- Bookings will be rescheduled if inclement weather prevents the session proceeding.
- Cancellations must be made by the Member no later than 24 hours prior to the booking being made and confirmed. Cancellation after this will result in the forfeiture of one sail.
- The Sailing Manager reserves the right to cancel the package and subsequent half-day sails at any stage.
- Damages incurred to any vessel shall be paid in full by the participant in the programme.
- Personal Accident Insurance supplied by Australian Sailing will be administered to every member participating in this program and will be held on the RQYS Members' database.

Name: _____ Signature: _____

Or

Name of Minor: _____ Date: _____

Parent or Guardian: _____ Signature: _____

6. Conditions of use for an Elliott

All Sailors wishing to schedule a Sail our Boats session, need to ensure the following conditions are met:

- 6.1. Minimum of people on board is 3 people up to maximum of 5 or minimum of 2 competent Sail our Boat Skippers at the discretion of the Academy.
- 6.2. If wanting to take children, the minimum age is 8 years old and can swim 50 metres. In this circumstance you are required to have 2 adults plus child.
- 6.3. If the weather is indicating wind over 15 knots and/or lightning evident, the session will be cancelled.
- 6.4. As the Sail our Boats member, you are responsible for any non-members whilst they are visiting Royal Queensland Yacht Squadron.
- 6.5. If a skipper wishes to introduce a friend from outside the Squadron to the boat, the non-member needs to acquire a Sail Pass. After 3 sails, the person would need to become a Sailing Category Member.
- 6.6. Inclusion Zone for where the Elliott is permitted to be sailed is attached as Attachment A;

7. Requirements before Departing

Prior to departure of RQYS in a Sail our Boats Session, the following must be completed:

- 7.1. Must sign all appropriate paperwork at the Academy reception such as sign on and off sheet and any Sail Passes for non-members.
- 7.2. Collect radio and safety bag from the Academy.
- 7.3. Must keep to booked timings arranged with the Sailing Academy due to other bookings.
- 7.4. Collect life jackets from the Academy reception.
- 7.5. Rig up Elliott, ensure you have all the correct equipment (shackles, sails, emergency radio calls sheet, etc.).
- 7.6. Radio check to ensure radio is in working condition.

8. Requirements once Departed.

Once having departed RQYS these requirements are necessary:

- 8.1. When leaving harbour Radio "Academy" on VHF 91 with Elliott number and inform them that you are leaving the harbour with number of people on board.
- 8.2. Ensure enough time to return to RQYS at the set ETR.

9. Requirements upon Return

Upon return to RQYS the following must be completed prior leaving RQYS:

- 9.1. Returning to harbour radio "Academy" on VHF 91 with Elliott number and inform them you have returned to harbour and with number of people on board.
- 9.2. Ensure fenders are placed between the vessels and dock.
- 9.3. Elliott is be washed down.
- 9.4. Elliott must be correctly de-rigged and pack away neatly.
- 9.5. Life Jackets returned to the Academy Reception.
- 9.6. Radio and equipment bag returned to the Academy Reception.
- 9.7. Sign off at the Academy Reception.
- 9.8. Any equipment not packed away correctly, or at all will incur a labour fee.

10. Emergency situation

In the event of an emergency these are the steps necessary to take to ensure safety:

- 10.1. If safe to do so, move perform a Heave-to OR drop anchor.
- 10.2. Situation dependant, make either a general call to RQYS Base for low-risk incidents or make the appropriate distress call as according to the radio call card attached to the first aid kit.
- 10.3. If need be, there are emergency supplies such as a first aid kit and LV sheet in the safety grab bag.
- 10.4. Once safely ashore, fill out an RQYS incident report and if necessary, a marine incident report form.

11. Damage to Vessel

In the event that a privately owned vessel or the Elliott is damaged these are the necessary steps to take:

- 11.1. Situation dependant, if emergency make either a general call to RQYS Base for low-risk damage or the appropriate distress call as according to the radio call card attached to the first aid kit.
- 11.2. Once safely ashore, fill out appropriate paperwork with the Academy reception.

Terms and Conditions of Participation – to be signed by the Sail our Boats Member.

I, the undersigned, for my lawful heirs, successors and assigns acknowledge and understand that sailing is a potentially hazardous sport and in consideration and as a condition of the acceptance of my membership hereby waive all claims for Liability against the Squadron and release the Squadron from all loss, damage, costs or expenses which I may incur or sustain for any reason whatsoever arising by, through or in conjunction with my involvement in this program and without limiting the generality hereof by reason of injury to person or property through neglect or wilful act or omission of the Squadron or by, through or in connection with or about the use of the yachts, fixtures, fittings and equipment or in or about the use of the grounds of the Squadron. I agree to be bound by the Squadron's Constitution, By-Laws, Rules and Regulations which may from time to time be amended and enforced. I agree for my details to be made available to the Squadron and its members for the purpose of this application. I agree that I am personally liable for the payment of the applicable subscription and charges incurred by me in the use of the amenities of the Squadron.

The use of the Elliott is intended solely for recreational purposes, such as outings with family, friends, and fellow sailors. The Sail our Boats Member must not transport persons for a fee or any form of compensation. Failure to adhere to this requirement will result in the Sail our Boats Member being held fully responsible for the consequences and their 'Sail Our Boats' package will be cancelled immediately.

'Squadron' shall mean Royal Queensland Yacht Squadron Limited and any member, officer, official, administrator, executive or employee associated with such body. "Liability" shall mean liability in tort (including negligence) or contact for any death, personal injury or damage to property including vicarious liability for assault but excluding other liability for assault.

12. Photography Release

I hereby give my consent to Royal Queensland Yacht Squadron, hereafter referred to as "Company", to publish photographs taken of myself and / or the minor child or children listed, and our names and likenesses, for use in the Company's print, online and video-based marketing materials, as well as other Company publications.

I hereby release and hold harmless, Royal Queensland Yacht Squadron from any reasonable expectation of privacy or confidentiality for myself and for the minor child and children listed associated with the images specified above. Further, I attest that I am the parent or legal guardian of the child or children listed below and that I have full authority to consent and authorise Royal Queensland Yacht Squadron to use their likenesses and names.

I further acknowledge that participation is voluntary and that neither I, the minor child, or minor children will receive financial compensation of any type associated with the taking or publication of these photographs or participation in Company marketing materials or other Company publications. I acknowledge and agree that the Squadron (or its contractors) own all rights, title to and interest in the photographs and publication of said photos and bestows no rights of ownership or royalties whatsoever.

I hereby release Royal Queensland Yacht Squadron, its contractors, its employees and any third parties involved in the creation or publication of Company publications, from liability for any claims by me or any third party in connection with my participation in the 'Sail Our Boats' program.

13. Privacy Notice

The Squadron is committed to your privacy. The Squadron will collect, use and disclose your personal information according to our Privacy Policy available at <http://www.rqys.com.au> I consent to the collection, use and disclosure of my personal information in the manner and for the purposes listed above. Please contact one of our staff on 3396 8666 if you have any questions regarding the Privacy Code or Member Protection Policy.

Name: _____ Signature: _____


Or

Name of Minor: _____ Date: _____

Parent or Guardian: _____ Signature: _____

Attachment One

Elliott 6 restricted safe sailing area

 Elliott Limited Zone

