



# Royal Queensland Yacht Squadron

SMOKE FREE POLICY

Reviewed  
October

2022

## Smoke Free Policy

**This policy applies to all members, guests, staff, contractors and visitors to the Royal Queensland Yacht Squadron's facilities and grounds.**

**The policy is in effect and enforceable at all times.**

### Statement

Tobacco smoking is one of the leading causes of preventable death and illness and leads to the death of more than 3,400 Queenslanders each year.

The **Royal Queensland Yacht Squadron** recognises the harmful effects of tobacco smoke. Smoking and passive smoking can cause or contribute to many diseases, including lung cancer, heart disease, respiratory disease (including asthma) and emphysema.

Research has also found that tobacco smoking contributes to reduced workplace productivity and increased absenteeism.

Smoking anywhere inside a building significantly increases concentrations of tobacco smoke throughout the building, even if the windows are open, fans or filters are installed and doors to the smoking area are closed. Second-hand tobacco smoke contains toxins and carcinogens, and exposure can increase the risk of disease in non-smokers.

In order to ensure the health of members, guests, staff, contractors and visitors, and to provide a healthy and pleasant recreational and working environment, **Royal Queensland Yacht Squadron** has developed the following smoke-free policy to take effect from **01/06/2018**.

### Objectives

The objective of the **Royal Queensland Yacht Squadron** smoke-free policy is:

- To protect sporting participants, junior sailors, members, guests, staff, contractors and visitors from exposure to environmental tobacco smoke and provide a healthy recreational and workplace environment by declaring the entire property a 'smoke free zone'.

### Premises

Smoking of tobacco products (including e-cigarettes) is prohibited in the following areas of the Squadron grounds and facilities.

This policy applies to:

- All Licensed areas
- ALL enclosed and outdoor places located within the boundary of the Squadron's property (including areas around our Tenancies, Australian Sailing and Manly Marina Cove Motel unless otherwise approved or agreed as per the exceptions below)
- ALL enclosed and outdoor places located within the boundary of RQYS Canaipa
- ALL vehicles and vessels owned or leased by **Royal Queensland Yacht Squadron**
- ALL storage lockers
- ALL Marina fingers and walkways

### Exceptions

Certain areas within the Squadron grounds have been set aside as a smoking only area and for cigarette butt disposal and those are:

- Adjacent to the Pedestrian Entry Gate at the entrance to the Squadron grounds
- Lawn area near the Monument located in the Marina car park
- Manly Marina Cove Motel – area set aside at the end of the motel complex adjacent to Room 12
- RQYS Canaipa - area adjacent to the dog hitching posts

Exception rules:

- Minors are not permitted in these areas
  - Food and alcohol are not permitted in these areas
- These rules may be amended, added to or deleted at any time.

Note: This Policy does not apply to members own vessels berthed in the Marina.

### **Compliance**

Managers and supervisors are responsible for ensuring compliance with this smoke-free workplace policy for areas under their personal responsibility. Staff compliance with this policy is a condition of employment. All staff have a responsibility for ensuring visitors are informed of, and comply with, this policy.

### **Handling non-compliance**

- Inform the person that the Squadron has a smoke-free policy and that smoking in its facility or on its grounds is not permitted
- Ask the person to extinguish the cigarette and dispose of it properly
- If the person refuses to comply with the request, the Manager reserves the right to ask the person to leave the premises.

### **Staff Training**

Royal Queensland Yacht Squadron is providing training and regular instruction to staff to ensure that the tobacco laws are met.

- All staff at the Royal Queensland Yacht Squadron have been instructed to enforce this policy
- Staff members are not permitted to smoke whilst in uniform or when they are acting in an official capacity off-site.
- All staff will be provided with access to a copy of this smoke-free policy.

### **Policy review**

This smoke-free workplace policy will be reviewed annually. Members and staff will be given the opportunity to provide feedback to this review.

The Squadron reserves the right to amend and update policies at any time to reflect the changing needs of the organisation, in the best interests of all patrons and in accordance with relevant legislative compliance.

