



Royal Queensland Yacht Squadron

PARKING POLICY

Revised:

July 2023

RQYS Parking Policy

Revision History

Version	Date	Author	Changes
2.2	April 2023	Alicia Soszynski	GM to CEO and delegative authorities to the Marina Manager
2.3	July 2023	Alicia Soszynski	Changes to 1.8 – 4 weeks reduced to 7 days Removal of stipulation between Marina 1 and Marina 2 carpark

Where significant changes are made to this document, the version number will be incremented by 1.0. Where changes are made for clarity and reading ease only and no change is made to the meaning or intention of this document, the version number will be increased by 0.1.

Approvals

Name	Role	Signature	Date	Version

Distribution

Name	Role	Date	Version

1. DISCLAIMER

- 1.1 All vehicles on any part of the Royal Queensland Yacht Squadron's (RQYS) premises are at the owner's responsibility, whether parked or in motion.

1.2 ALL VEHICLES

- 1.3 Only vehicles belonging to members and authorised personnel are entitled to be inside the Squadron grounds.
- 1.4 Each Squadron member* is entitled to one gate access card.
- 1.5 Computer coded main Gate card/key tags may be issued to:
- Squadron Members, Honorary or Special Members;
 - authorised tradesmen; and
 - staff
- on payment of the prescribed fee or deposit.
- 1.6 Members are only permitted to have one vehicle within the grounds at any given time.
- 1.7 A charge will apply for cards/tags lost or damaged. Deposits on tags may not be refunded.
- 1.8 Unless prior arrangements are made with the Marina Manager, if a vehicle is parked at the Squadron for a period exceeding 7 days, a parking fee may be charged to the Member for the period exceeding the above.
- 1.9 Vehicles clearly unused, unserviceable, undrivable, in disrepair or unsightly in the judgement of the Marina Manager

are not permitted to be parked on the premises.

- 1.10 No vehicle will display a 'For Sale' sign without permission of the Marina Manager.

*Not all categories of membership are permitted vehicle access inside the internal Squadron gates.

2. REGISTRATION & INSURANCE

- 2.1 It is the requirement of the Squadron that all vehicles within the grounds are covered by both Third-Party and Comprehensive insurance. Un-insured vehicles are not permitted inside the front gates; and any member bringing an uninsured vehicle onto the grounds will be solely liable for any damage caused by or to that vehicle.
- 2.2 No Member shall park an unregistered or unroadworthy vehicle or trailer in the Squadron grounds without prior written permission from the Squadron.

3. ROAD RULES

- 3.1 The speed limit within the grounds is 10 km/h.
- 3.2 Vehicles may only enter the grounds by the "IN" gate and exit by the "OUT" gate.
- 3.3 Tailgating is not permitted; vehicle operators must utilise their touch tag or proximity card to activate gates for both entry and exit.
- 3.4 The directions on ALL SIGNS within the grounds, on jetties and marina fingers must be observed at all times.

4. IDENTIFICATION OF MEMBERS VEHICLES

- 4.1 Members will be issued with a Squadron Vehicle Identification Sticker annually when they pay their subscription, and may request additional stickers which may be issued at the discretion of the Squadron.
- 4.2 All vehicles within the grounds must display a Squadron Vehicle Identification Sticker or Parking Permit which must be attached to the vehicle windscreen or clearly displayed on the vehicle dashboard in such a manner that the identification number may be clearly read through the windscreen.

5. MEMBERSHIP CARDS

- 5.1 Membership cards remain the property of RQYS and are issued to the member named on the card
- 5.2 Membership cards are not transferable to any other persons including family members.

6. PARKING

- 6.1 Only vehicles that can be driven by a Class C (Car) licence may be parked in the designated carpark areas.
- 6.2 Vehicles that require an LR (Light Rigid) licence or higher to operate, i.e. trucks, buses may only be stored on the premises overnight with the prior written approval of the Marina Manager (liveboards) or Chief Executive Officer. Such vehicles may be required to park in designated areas.
- 6.3 No parking of vehicles (including road trailers) is permitted on grassed areas without prior written approval of the Marina Manager.
- 6.4 Parking within Loading Zones is restricted to 15 minutes.
- 6.5 No parking shall be allowed on the red brick area in the front of the Manly Clubhouse.

- 6.6 No parking shall be allowed along Flagship Drive except for pick up or set down of boats wherein a limit of 10 minutes shall apply.
- 6.7 No parking shall be permitted in Boat Hardstand areas. Trailer Boat owners may be exempted once their boat has been launched and the car and trailer are returned to the designated hardstand.
- 6.8 Parking on the Marina Hardstand Concrete areas is prohibited unless authorised by the Marina Manager.
- 6.9 Clear access must be left to the Pillar Slewing Crane, the Slipway Winch, Travel Lift Jetty and Launching Ramps.
- 6.10 Parking in front of the VIP Wharf (Bill Kirby Jetty) and/or fuel bowser is restricted to ten minutes, for the purposes of fuelling the vehicle or taking stores to boats only.
- 6.11 Certain carpark areas are designated and identified for Flag Officers, Past Commodores, Life Members and the Disabled; and may only be utilised by those who are identified above.
- 6.12 Parking in carpark areas between the external and internal gates is restricted to members, member's guests, motel guests (see paragraph 10) and bona fide visitors to the club and tenants. Guest and visitor parking is limited to 12 hours.
- 6.13 No member or visitor is permitted to sleep in their vehicle on the Squadron's premises. Anyone found doing so will be asked to leave the premises.

8 DESIGNATED CARPARKS

- 8.1 The following are designated carpark areas for the purposes of paragraph 6.1
- The members' carpark to the left of Flagship Drive immediately inside the external gates;
 - All other carpark areas other than those allocated to Manly Marina Cove Motel to the right of Flagship Drive and outside the internal gates;
 - The members' carpark to the right of Flagship Drive immediately inside the internal gates;
 - A/B Row Marina Carpark;
 - All carpark areas to the left of Flagship Drive up to The Bay Lookout (red amenities building);
 - All carpark areas to the left and right of Flagship Drive after The Bay Lookout (red amenities building) to the Marina 2 Amenities (blue amenities building).

9 A/B ROW & MARINA 2 CARPARKS

- 9.1 These carpark areas are reserved for members who own or rent berths on A/B row or R-X rows (Marina 2).
- 9.2 Only one vehicle per vessel may be parked in the designated parking zone at any one time.
- 9.3 A/B row berth holders' vehicles are to be identified with an A/B Row sticker provided by the Marina Administration Office or Clubhouse Reception.
- 9.4 Marina 2 berth holders' vehicles are to be identified with a Marina 2 sticker provided by the Marina Administration Office.

10 MANLY MARINA COVE MOTEL CARPARK

- 10.1 There are a number of carpark areas in front of Manly Marina Cove Motel that are marked 'Motel Guests Only', members and their guests are requested to respect these carpark areas and not utilise them unless they are staying at the motel.

11 TRAILERS

- 11.1 Trailers may only be parked in bays allocated for trailer parking.
- 11.2 Trailers may not be left in any designated carpark as listed at paragraph 7.1.
- 11.3 In all instances, trailers and cradles must be identified with the member's and / or boat name.
- 11.4 Members, who do not have an allocated hardstand space, wishing to leave a trailer in the grounds for longer than three days shall seek permission from the Marina Manager. A charge may apply for long term storage of trailers.
- 11.5 Seven dedicated bays for car and trailer parking are provided at the top of the road leading from the main launching ramp; members may utilise these bays for the parking of vehicles and empty trailers when utilizing their boat. The vehicle and trailer must remain attached to each other at all times when parked in these bays.

12 REMOVAL OF VEHICLES

- 12.1 If the Squadron deems it desirable or necessary to remove a vehicle displaying a Squadron Vehicle Identification Sticker or Parking Permit, the Squadron may give notice to the Member or vehicle owner requiring the vehicle to be relocated. The Member or vehicle owner shall be required to relocate the vehicle within 7 days of receiving the notice. If the member will not move the vehicle or the Squadron is unable to contact the Member or vehicle owner through the normal means within 7 days, the Squadron may move the vehicle to another location within the grounds or outside the grounds, at its discretion.
- 12.2 The Squadron may at its discretion, at any time and without notice remove a vehicle that poses a safety or environmental risk, is unregistered or that does not display an approved Squadron Vehicle Identification Sticker or Parking Permit.
- 12.3 If the Squadron elects to remove a vehicle in accordance with the above, the Member shall reimburse the Squadron's costs of removal, whether the vehicle is owned by the Member or a guest of the Member.
- 12.4 So long as the Squadron exercises reasonable care in relocating the vehicle, the Squadron will not be responsible for any damage caused to the vehicle. The Member will indemnify the Squadron for any claims in that regard.
- 12.5 The Squadron, may at its discretion, appoint an outside towage contractor to remove and store vehicles in accordance with the above paragraphs. In this instance, all costs associated with the retrieval of the vehicle will be borne by the owner of said vehicle.

13 STAFF PARKING

- 13.1 Staff may be required to park in areas specifically designated by the Chief Executive Officer as Staff Parking Zones.

14 BREACHES OF VEHICLE & PARKING POLICY

- 14.1 Breaches of this policy may incur one or more of the following:
 - A written warning;
 - Denial of access (including the switching off of touch or proximity cards);
 - Removal of the vehicle from the grounds on a temporary or permanent basis;
 - Further action by General Committee.