

## STEP 1

Individual Series		
136th Division Yachts Season Points	<b>Includes:</b> 27/09/2020 - Around the Cans RD 1, 11/10/2020 - Passage Race 1, 18/10/2020 - Passage Race 2, 8/11/2020 - Passage Race 3, 22/11/2020 - Round the Cans, 6/12/2020 - Passage Race 4, 7/02/2021 - Round the Cans, 14/2/2021 - Passage Race 5, 7/03/2021 - Around the Cans, 14/3/2021 - Myora Cup, 21/3/2021 - Passage Race 6 <b>Next Race:</b> Passage Race 5, 7th February 2021	<input type="button" value="Enter"/>
Off the Beach - Seasons Points	<b>Includes:</b> Off the Beach - Squadron Championships <b>Next Race:</b> Race 43, 13th February 2021	<input type="button" value="Enter"/>
Envy Scooter Summer Regatta 2021	<b>Next Race:</b> Race 1, 15th January 2021	<input type="button" value="Enter"/>
2021 Moreton Bay Mulihull Regatta	<b>Next Race:</b> Race 1 - Round the Cans Race - OMR Only, 18th March 2021	<input type="button" value="Enter"/>
BrisVegas Windfoil Pro & State of Origin	<b>Next Race:</b> Race 1, 29th January 2021	<input type="button" value="Enter"/>
WAGS (Wednesday Afternoon Go Sailing)	<b>Next Race:</b> 06/01/2021, 6th January 2021	<input type="button" value="Enter"/>

Select the Event you are wishing to participate in, in this case find WAGS (Wednesday Afternoon Go Sailing)

## STEP 2

Pricing   Your Boat   Your Information   Payment

Select the series below in this season that you wish to enter with your boat.

Membership Status    Division/Nomination

### Races

06/01/2021 (06/01/2021)	\$10	<input type="checkbox"/>	03/02/2021 (03/02/2021)	\$10	<input type="checkbox"/>
13/01/2021 (13/01/2021)	\$10	<input type="checkbox"/>	10/02/2021 (10/02/2021)	\$10	<input type="checkbox"/>
20/01/2021 (20/01/2021)	\$10	<input type="checkbox"/>	17/02/2021 (17/02/2021)	\$10	<input type="checkbox"/>
27/01/2021 (27/01/2021)	\$10	<input type="checkbox"/>	24/02/2021 (24/02/2021)	\$10	<input type="checkbox"/>

Select what race you are wishing to enter in.

### Step 3

#### Basic Information

Image	 <input type="button" value="Upload"/>
Boat Name*	<input type="text" value="Name"/>
Sail No.*	<input type="text" value="Sail Number"/>
Club	<input type="text" value=""/>
Make	<input type="text" value="Make"/>
Model	<input type="text" value="Model"/>
Year	<input type="text" value="Year"/>

Enter your boat details

### STEP 4

#### Search

Search our system for your boat by entering its name or sail number or if you can't find it, please click add.

<input type="text" value="Search"/>	<input type="button" value="Add New Boat"/>
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#### Your Boats

10258 10258 <input checked="" type="checkbox"/>	1141 1141	1427 1427	1564 1564
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If your boat is already in the system, search its boat name or Sail Number. Do not create 2 of the same boat. You will not be able to enter the boat if you are not a boat admin. To become a boat admin, ask the previous boat admin to make you one.

## STEP 5

Keeping your information up to date is important and allows clubs to keep you informed about races. Here is the current information we have for you:

### Basic Information

**First Name** RQYS  
**Surname** Sailing  
**AS No.** 745939

### Contact Information

**Email** sailing@rqys.com.au  
**Mobile No.** +61 33968666  
**Address** 578 Royal Esplanade,  
Manly,  
4179,  
Queensland,  
AU

### Emergency Contact

**Name** James Tapp  
**Relationship** Manager  
**Mobile No.** +61 408380711

Please confirm this information is correct before proceeding

Edit

Yes

Enter your Information and Emergency Contact Information. As shown above.

## Step 6


### Entry Summary

Test Test 4646464	06/01/2021 (06/01/2021)	\$10
<b>TOTAL:</b>		<b>\$10</b>

### Payment

Add New Payment Card **stripe**

[Pay \\$10](#)

Club Account 

[< Previous](#)

Add your payment method. Either card payment of by Club Account.

## STEP 7



### Entry Complete

You have successfully entered your boat.

Before your entry can be processed you need to submit compliance information for this series.

[Submit Compliance Information](#)

(We'd advise doing this now but you can come back again another time and complete this information using the entry summary in your SailSys account or a link we've just sent to your email)

[Return to RQYS Events List](#)

[View Your Entries](#)

Once you have submitted your payment, this screen appears. Click on Submit Compliance Information, this will redirect you to a new screen.

## STEP 8

Status: Pending Club Review	Verification Progress: <div style="width: 0%;"></div> 0%
Category 5 Audit Form <span>0/1</span>	<span>...</span> <span>▶</span>
Insurance Compliance <span>0/1</span>	<span>...</span> <span>▶</span>

Fill in the required compliance then submit your forms

## STEP 9

WAGS (Wednesday Afternoon Go Sailing) Boat: Test Test Test  
Next race: 06/01/2021  
Compliance Status: Not Started

Once entered you will see what events your boat has been entered in by clicking on the entries tab on the left hand side of the screen. Your entry will be pending until it has been processed by the Sailing office.

## STEP 10

6/01/2021 (06/01/2021) - Test Test Test (276054)  
RQYS WAGS (Wednesday Afternoon Go Sailing)

By clicking on crew list on the left hand side tab this screen above will pop up. It will have a list of your boats waiting.

On the top right click on Crew Register.

## STEP 11

Name	Email	Phone	AS Number	Add Crew
John Smith	gordonanthony2000@hotmail.com	+610	678657	Edit

Back to Crew Lists

Once you have clicked crew register, it will take you to this screen, click on ass crew that input the details it is asking. Do this for all crew you have. Once finished click save and go back to crew list.

## STEP 12

**Crew Lists**

Please enter all persons on-board your vessel (including the skipper) for the races below.

**6/01/2021 (06/01/2021) - Test Test Test (276054)** 1

RQYS WAGS (Wednesday Afternoon Go Sailing)

x John Smith (gordonanthony2000@hotmail.com) x ▾

Once you have clicked go back to crew list, there will be a down arrow on the right-hand side, click on that and there will be the names you have put in. Click on the names being crew for that day.