



# Royal Queensland Yacht Squadron

## OFFSHORE EVENT PROPOSAL POLICY

April

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# RQYS Offshore Event Proposal Policy

This document is designed to give a formal structure, and facilitate a process, to allow members to propose Offshore Races and Cruises that require the assistance of the Squadron's Sailing Office through facilitation of Race Management or other services such as SatPhone Schedules or Trackers.

The purpose of this document is not to dissuade members for seeking to organise events, but rather set out a simple framework that gives guidance on proposing events that build on the history of the Squadron's successful member driven Races and Rallies. RQYS has a proud history of similar events such as the Brisbane to Gizo or Brisbane to Noumea Races, and has supported members Rallies to Lord Howe Island and New Caledonia.

## Member Exploratory Committee

Where members have a desire to run an event they should initially look to establish a critical mass of "Organising Committee" members to establish a discussion for an event. The key areas for initial discussion are:

- Timing of the event relative to the RQ Calendar as well as National/International Racing Calendar
- Establishing a "core" of boats willing to commit to the event.
- Soft initial contact with host club/venue in Destination (or Departure) location with a No Expectation discussion on logistics
- Costings on any requirements from RQYS (including Staff time) and an appropriate fee that factors in a margin for "unforeseen" costs that are always incurred in major events.

## Proposal

The Organising Committee should liaise with the Sailing Manager or Sailing Committee chair to seek as much assistance during the process, but when the Organising Committee feels they have a solid proposal to bring forward they will present to the Sailing Committee on the suggested event.

The proposal need not be overly formal or complex, but should represent due consideration of the challenges, and realistic expectations of the Squadrons services and priorities in regard to its Calendar.

## Sailing Committee's Process

The Sailing Committee, in consultation with the Sailing Manager and General Manager, shall make an assessment of the viability of the race both in terms of the event to stand on its already committed entries, as well as the ability for the Squadron to run the event without detracting from its existing events and activities. In addition, the Sailing Committee will factor into its decision the necessity to run any event to the standard by which the Squadron sets out for major events.

Races shall be assessed for their conformity to World Sailing/Australian Sailing Special regulation Race Categories, but may take submission from the Organising Committee for any modification that it might otherwise submit to improve race for competitors (for example the use of SatPhone as primary method of Communication).

The Sailing Committee shall make its recommendation to the General Committee for the adoption of any Race/Rally submitted that requires use of Squadron assets or personnel who shall make their own assessment which might assess any risk associated with running an event.

## **Services provided by RQYS and expectations on the Organising Committee**

RQYS's experience is grounded firmly in the running of events, and as such will focus its services on the delivery of an event with respect to the on-water and safety aspects. The Squadron can also assist with promotion and marketing however it is encouraged that members of an Organising Committee will make use of their own contacts to give a personal touch to marketing an event for the purposes of entry.