



# Royal Queensland Yacht Squadron

Instructor, Coach and Volunteer  
Responsibilities for Personal  
Equipment and Reporting Policy

30 March

2020

# Instructor and Coach Equipment Policy

## Personal Equipment

All Volunteers, Coaches, and Instructors

- shall wear a PFD/Lifejacket at all times when on the water.
  - may wear their own floatation device provided it complies with QLD law.
  - may use one provided by RQYS
- shall ensure that their boat has a safety knife aboard
- shall wear enclosed footwear at all times
- shall ensure they are maintaining appropriate self care in regards sun protection and hydration

## Vessels

Having used RQYS equipment (including Powerboats and Sailing Boats and any other equipment)

- shall ensure all equipment is returned neat, tidy and clean
- shall report any damage to equipment incurred during operation
- shall report any pre-existing damage they have identified
- Power Boats
  - Shall be fully fuelled at the conclusion of each session
  - Shall have motors trimmed up out of the water
  - Shall be moored sufficiently spaced to ensure minimal bumping
  - Shall have the battery isolated to ensure no battery drain
- Marks
  - Shall be washed, in particular the chain and metal fittings
  - Shall be untangled and stored so that the next user may easily locate individual marks
- Sailing Vessels
  - Shall be moored ensuring no rubbing and that appropriate fenders are in place
  - Shall stow sails ensuring that they are neatly flaked or rolled

Specific Vessels may have more detailed checklists. This document only provides a base list for daily operation of boats.